

Based on Article 17. Paragraph 2. Item 21) of the Statute, the internal procedure for awarding annual awards of 2009, amendments to internal procedure of 2013, and the Rulebook on presenting annual awards and special recognitions i adopted at the Assembly on 13 April 2016, on 12 February 2021, NALED Managing Board adopts:

RULEBOOK ON PRESENTING THE “TOP REFORMER” AWARD AND NALED’S SPECIAL RECOGNITIONS

Awards and Special recognitions

Article 1

The National Alliance for Local Economic Development (hereinafter: NALED) presents the annual “Top Reformer” award (hereinafter: Award) and several types of special recognition – Special recognition for contribution to reforms, Special team recognition for contribution to reforms, Special recognition for the promotion of reforms, Annual Top Member recognition, and the NALED Arrow, in order to encourage reforms in the Republic of Serbia and highlight positive examples of leadership and cooperation for the benefit of the wider community.

In addition to Paragraph 1 of this Article, NALED may present other awards and recognitions, the decision of which is made by the Managing Board at the proposal of the Executive Office, which prepares special rules for this purpose.

Awards and special recognitions regulated by this Rulebook are presented for results achieved in the previous year in cooperation with NALED.

Winners of Awards and Special recognitions

Article 2

The Award may be presented to public officials, i.e. ministers, state and provincial secretaries, assistant ministers, heads of special organizations and bodies within ministries, mayors of cities and municipalities, and other appointed persons in bodies and organizations with public authority, who, in cooperation with NALED, have initiated and implemented public administration reforms, significantly improved the regulatory framework for doing business, reduced the administrative and parafiscal burden on businesses or contributed to the creation of better living and working conditions in the Republic of Serbia.

Special recognition for contribution to reforms is awarded to employees in state, provincial and city administration, i.e. municipal bodies, organizations and public services, who have made an exceptional contribution to the improvement of the regulatory framework for business and implementation of economic reforms in the Republic of Serbia.

Special team recognition for contribution to reforms is presented to a group of employees in state, provincial and city or municipal bodies, organizations and public services, who have contributed the most to improving business conditions and reforming public services for citizens and the businesses in the Republic of Serbia through teamwork.

Special recognition for the promotion of reforms is presented to media at the national and local level, i.e. journalists, editors and directors of media houses who have contributed to quality public reporting on economic reforms in the Republic of Serbia.

The Annual Top Member recognition is presented to full members of NALED from the private, public and civil sectors for outstanding contribution to the development of the association, strengthening its reputation and promoting common values and goals.

The NALED Arrow is presented to partners - ambassadors and international community leaders in the Republic of Serbia who, in cooperation with NALED, have made a tangible contribution to improving the business environment and economic growth of the Republic of Serbia.

Limitations in the presentation of Awards and Special recognitions

Article 3

The Award and Special recognitions cannot be presented to the highest public officials, i.e. the President of the Republic of Serbia, the President of the National Assembly of the Republic of Serbia and the Prime Minister of the Republic of Serbia, having in mind the representative character of those functions.

The Award and Special recognitions, with the exception of the Annual Top Member Recognition, cannot be awarded to members of NALED managing bodies.

The Award and Special recognition cannot be presented multiple times to the same person for the same result.

Award and Special recognitions nominations

Article 4

Each full member of NALED has the right to nominate a maximum of three candidates for the Award.

Nominations are submitted electronically, by filling in the form on the NALED website (www.naled.rs) by an authorized person, with prior registration by entering unique login credentials (username and password).

The NALED Executive Office (hereinafter: the Executive Office) notifies the membership by e-mail of the conditions and deadlines for submission of nominations, and provides each member with login credentials and a link to the proposal submission form.

Exceptionally, if for objective reasons it is not possible to organize the submission of nominations electronically, members may submit them in accordance with the instructions received from the NALED Executive Office, in the form of a justified initiative, which must contain all required information and be signed by a representative. It is necessary that the explanation contains sufficient facts to decide and assess the value of contributions, results and merits.

The candidates for the Special recognition are nominated by the Executive Office and justified nominations are submitted in written form to the Managing Board.

Nominations not taken into consideration

Article 5

Award nominations will not be considered in the following cases:

- If they were not submitted in the manner and in the form prescribed by Article 4, Paragraph 2 and 4 of this Rulebook;
- If they are incomplete, i.e. do not contain all the data determined by the form or instruction of the Executive Office;
- If they were submitted untimely, i.e. after the deadline determined by the Executive Office in accordance with the authorization referred to in Article 4, Paragraph 3 of this Rulebook;
- If the Members nominated themselves or representatives of their organization;

- If the proposed candidates did not cooperate with NALED in initiating and implementing reforms and do not meet other requirements prescribed by this Rulebook;
- If the credibility and reform results of the nominees in the international, business or professional public are assessed as negative or below average in relation to other evaluated representatives of state, provincial and city or municipal bodies and organizations, i.e. they do not contribute or contribute to a small extent to development, improvement and affirmation of the area to which the nomination refers, according to the results of relevant and available research in the past year.

The decision on whether the nomination for the Award meets the conditions to be considered in accordance with Paragraph 1 of this Article, is made by the Executive Office, on which it submits a report to the Managing Board.

Preparation for the selection

Article 6

The Executive Office is prepares the selection procedure as follows.

Preparation for the selection of the Award winners include:

- Timely sending of invitation to members to nominate candidates for the Award; Informing the members about the conditions and deadlines for nominations, submission of the link and unique login credentials referred to in Article 4, Paragraph 3 of this Rulebook and other relevant information;
- Assessment of whether the proposal meets the conditions to be considered, in accordance with Article 5, Paragraph 1 of this Rulebook;
- submitting to the Managing Board a list of proposed candidates for consideration, and providing insight into the report referred to in Article 5, Paragraph 2 of this Rulebook;
- Obtaining the opinion of the Ethics Committee on the proposed candidates;
- Organizing a Managing Board session, which may be attended by the presidents and members of the NALED managing bodies and selected partners, on which the Executive Office draws up minutes;
- Results analysis of a relevant survey on attitudes on the credibility and/or reform results of the representatives of state, provincial and city or municipal bodies and organizations, not older than one year (if available).

Preparations for the selection of special recognition winners include:

- Survey of managers and key experts in the Executive Office on reforms and possible candidates for special recognitions with explanation;
- The Executive Office Director, after previously obtaining the opinion of the Head of department, makes a decision on the candidate's nomination;
- The candidate's nomination with explanations is submitted for inspection and approval to the Managing Board.

Selection of Award winners

Article 7

The selection procedure for Award winners is conducted by the Managing Board with the support of the Executive Office, based on:

- Proposals that have been determined to meet the conditions for consideration, in accordance with Article 5 of this Rulebook;
- Opinions of the Ethics Committee;
- Discussion from the Managing Board session referred to in Article 6, Paragraph 2, indent five;

- Results of the survey of attitudes on the credibility and/or reform results of the nominated candidates, not older than one year (if available).

The Award winners are selected by the Managing Board members and the Executive Office Director at the session, by a voice vote for a maximum of three candidates.

Each member of the Managing Board and the Executive Office Director has the right to abstain from voting, or to vote for a maximum of three different candidates.

If objective circumstances require so, the Managing Board may decide that the session at which the award winners are selected be held electronically, with voting taking place via an online survey or live via a video conference platform.

A member of the Managing Board who has any personal, family or business interest to present the Award to any of the nominated candidates is obliged to disclose that interest and to be excluded from voting.

Candidates that receive a number of votes equal to or greater than 50% of the number of voters are accepted for further consideration, and up to three that received most votes are selected.

If two or more candidates receive the same number of votes so that the top three cannot be selected, a new vote is held for those candidates after further discussion.

The maximum number of Awards is three, while a maximum of two winners can be holders of the same type of public office.

Selection of Special recognition winners

Article 8

The decision on presenting Special recognitions is made by the Managing Board with the majority of votes of attending members, based on the nominations of the Executive Office.

During one year, a maximum of five special and team recognitions for contribution to reforms, three special awards for the promotion of reforms, five NALED Arrows and three Annual Top Member awards can be presented.

Confidentiality

Article 9

Information on the discussion, manner and voting results in the procedure of selecting Award and Special recognition winners are considered confidential information and may not be disclosed nor published, except in accordance with this Rulebook.

Ceremonial presentation of Awards and Special recognitions

Article 10

Awards and special recognitions are presented publicly, as part of an annual conference or ceremony, in the presence of members and representatives of NALED managing bodies, institutional and international partners and the media.

Exceptionally, the Managing Board may decide that the Awards and Special Recognitions be presented in a different way, in case it is not possible to hold a conference or ceremony due to objective circumstances.

The Awards are presented in the form of a statue symbolizing the three pillars of NALED, i.e. private, public and civil sector which act in cooperation and synergy within NALED membership.

The NALED Arrow is awarded in the form of a statue made of machined aluminum and glass/acrylic glass.

The Special recognitions are presented printed and framed.

Suspension of selection and presentation

Article 11

The selection procedure is suspended and the Awards are not presented in the following cases:

- The awarding process, from the nomination to the winner selection, coincides with the announcement of presidential or parliamentary elections;
- If there are no valid and accepted nominations;
- If there are no candidates who received at least 50% voters' support;
- If the Managing Board and Executive Office Director estimate that the presentation of an Award would be in conflict with NALED's mission, values and Code of Ethics;
- In the event of extraordinary circumstances which would make the presentation of Awards inappropriate or impracticable.

Special recognitions are not presented in the following cases:

- If the Executive Office does not submit any nominations in the manner prescribed in Article 4, Paragraph 5 of this Rulebook;
- If no candidates receive the majority of votes of attending Managing Board members;
- If the Managing Board estimates that presentation of a Special recognition would be in conflict with NALED's mission, values and Code of Ethics;
- In the event of extraordinary circumstances which would make the presentation of Special recognitions inappropriate or impracticable.

The decision on the suspension of selection and presentation of awards and special recognitions is made by the Managing Board, at the justified proposal by the Executive Office.

Entry into force and application

Article 12

This Rulebook shall enter into force eight days after being published on NALED's website.

President of NALED MB



Vladimir Novaković